

KALISPELL BAY SEWER DISTRICT

BOARD OF DIRECTORS MEETING

October 13, 2025

In attendance: Gil Tumey, Dave Conboy, Larry Uptain, Doni Guyer (phone), Tim Ventress directors; Stacy Wilhelm, secretary; Anthony Hall, plant operator; Travis Haller, Engineer.

No conflicts or corrections.

A motion to approve the minutes from the September 8, 2025 meeting was made by Guyer and seconded by Conboy. Motion passed.

A motion to accept the Treasurer's report and bills paid through September 30, 2025, was made by Conboy and seconded by Uptain. Motion passed.

OPERATIONS REPORT:

Hall reported he did not have any emergency calls in September and he replaced a tank lid but did not charge the customer because not sure they were the cause of it breaking. Board agreed to not to charge customer. Also irrigation system is shutdown and ready for winter. Hall also reported he studying for the licensed Operator tests and board set the time limit of January 31, 2026 to complete become licensed and Hall agreed.

TREASURER'S REPORT:

Wilhelm reported that sixteen customers switched to annual billing for the upcoming year and she has been working with 7B engineering and DEQ to get everything setup for the planning grant. Wilhelm requested to purchase a laptop to replace her current computer because it is too old to upgrade to Windows 11 posing a security risk. A motion to approve a new laptop for Wilhelm was made by Conboy and seconded by Ventress. Motion passed.

OLD/NEW BUSINESS:

Travis Haller gave an update on the planning grant and Tumey signed the acceptance letter to be forwarded by Wilhelm to DEQ. Gil is authorized to sign documents related to the planning grant on behalf of the board and will obtain board approval as needed.

There was discussion regarding a letter sent by Dan Larson to the Dahms concerning their shared tank; however, since Dan was not present, the matter will be discussed at the November meeting.

Hall requested that Lagoon Road be graded and the board approved with an estimated cost of \$1000.00

Board discussed the proposed budget for 2026 presented by Wilhelm and it will be finalized at the November budget meeting on November 10, 2025.

Board went into executive session and reconvened.

Motion to adjourn was made by Conboy and seconded by Ventress. Motion passed.

Respectfully submitted,
Stacy Wilhelm
Secretary/Treasurer